

Agenda:

1. Discussion on admission.
2. Discussion on 2022-23 academic calendar.
3. Discussion on the submission of 2021-22 AQAR.
4. Discussion on the action taken on 2nd Cycle NAAC Peer Team recommendations.
5. Discussion on action to be taken in future on remaining NAAC Peer Team recommendations.

Minutes:

In the IQAC meeting held on 08.9.2022 decision on the following issues was taken unanimously.

- As per the guidelines issued by the department of Higher Education the admission process in all the faculties of Science, Arts & Commerce have been completed. The admission work in two new Post Graduate programs of Physics and Zoology is in progress.
- All the departments have been issued instruction by the Principal regarding compliance of the Academic Calendar 2022-23.
- It has been decided that the online submission work of AQAR 2021-22 will be taken up from 12.9.2022 with the assistance of Ms. Rinki Kaur, Asst. Prof. in PGDCA.
- A detailed discussion was carried out regarding the progress in fulfillment of NAAC recommendations of cycle 2.
- In view of preparations for the 3rd cycle of NAAC accreditation;
- All the teaching faculties have been asked to develop e-content of lectures/ class notes/ study materials etc. for the benefit of the students.
- A proposal was put forwarded to organize a skill development program for the teaching/ non-teaching staff.
- Instructions were given to all the departments to organize various programs for celebrating Azadi ka Amrit Mahotsav.
- The various stages of Covid vaccination drive in college campus are in progress.
- A decision was taken to celebrate Dietetics Month as per the guidelines issued by the government.
- Hindi Pakhwada is being celebrated in the college from 07.9.2022 through enactment of famous plays of celebrated authors of Hindi Literature by the students.

Compliance of Previous IQAC Meeting Dated: 30.4.2022

- Compliance of point wise action to be taken on NAAC Peer Team recommendations of 2nd Cycle by members of all criteria in progress.
- Academic audit submitted by all the departments and audited in time.
- Annual examinations in UG/ PG classes conducted in blended mode as per the University guidelines.
- PG program syllabus completed in time.
- Value Added/ Certificate courses in progress.

IQAC Meeting

Dated: 05. 01. 2023

Agenda

- Reformation of IQAC as per rules.

Minutes

- The reformation of college IQAC was carried out as per the prescribed norms.
- The composition of IQAC was as follows:

क्र०	नाम	प्रस्थिति	पद	पता	मो० नम्बर
1.	डॉ. शिखा बेहेरा	अध्यक्ष	पदेन प्रार्थी	हिन्दी	9893157884
2.	डॉ. विनोद कुमार जोशी	वरिष्ठ प्राध्यापक	विभागाध्यक्ष	अर्थशास्त्र	9425202100
3.	डॉ. दीप्ति खासा	संयोजक	प्राध्यापक	भौतिकशास्त्र	9425515834
4.	डॉ. प्रीति श्रीवास्तव	सह-संयोजक	विभागाध्यक्ष	वनस्पति	9893325580
5.	डॉ. ज्योति मिश्रा	संयोजक (NAAC)	सहा. प्रा०	जैवज्ञान	9827104724

क्र०	नाम	प्रस्थिति	पद	पता	मो० नं०
6	डॉ० वी० एल० खोनेकर	वाहा विरोध	प्राध्यापक	505 क्लब अहमदाबाद	9826167427
7	डॉ० अभया जोगलेकर	वाहा विरोध	प्राध्यापक	गृह विज्ञान कॉलेज, म. म. म. म. रायपुर	9425203225
8	श्री उद्भव जोशी	उद्योगपति	सहस्य	अवंति बिल्ड, रायपुर	987112936
9	डॉ० कल्पना राय	सहस्य	विभागाध्यक्ष	प्राणीशाळा	9425539555
10	डॉ० मनीषा शर्मा	सहस्य	विभागाध्यक्ष	वाजनीति शाळा	9179861117
11	डॉ० मंजू आ	सहस्य	विभागाध्यक्ष	समाजशाळा	7000731069
12	शुश्री मधु खेर	सहस्य	विभागाध्यक्ष	अंग्रेजी विभाग	9685276888
13	डॉ० संजय डुळे	सहस्य	प्राध्यापक	श्रीतिठ शाळा	9993529200
14	डॉ० चंचल चतुर्वेदी	सहस्य	विभागाध्यक्ष	वनस्पति वि०	9425542001
15	डॉ० श्वेता अग्निवर्दी	सहस्य	प्राध्यापक	प्राणी विभाग	7879868669
16	डॉ० श्रद्धा मिश्रा	सहस्य	प्राध्यापक	अर्थशाळा	8878666449
17	श्री स्वतंत्र कुं पाठेय	सहस्य	प्रयोगकर्ता	डा० रा० क० म०	9755688317
18	श्रीमती अजिताबा शिंदे	सहस्य	कम्युटर ऑपरेटर	डा० ग० क० म०	9926654476
19	कु० प्रजा नेंडुलकर	भूतखर्च दावा	सहस्य	प्रोफेसर बालाजी, रायपुर	884989252
20	कु० रेणुका वर्मा	द्वितीय शिपाय	सहस्य	म.स.न.स.स. Matru. DRRB Raipur	
21	श्री पोषपलाल डेवेंकर	पालक प्रतिनिधि		क्याम टेलर्स प्राध्यापक रायपुर	998145846

5.1.23 Incharge
T.A.D.C.

PRINCIPAL,
Dr. Sadha Bai
Govt. Navan Kanya Mahavidyalaya
RAIPUR, (C.G.)

प्राचार्य

Compliance of Previous IQAC Meeting Dated: 08.9.2022

The admission work in two new post-graduate programs in Physics and Zoology completed on scheduled time.

- As per the instructions of the Principal, the academic calendar was duly complied by all the departments.
- The AQAR 2021-22 was submitted on 13.12.2022
- The work of fulfillment of NAAC recommendations given in cycle 2 is in progress.
- *Azadi ka Amrit Mahotsava* was organized successfully as per schedule.
- All the stages of Covid vaccination drive organized in the college premises have been completed.
- Dietetics Month was observed as per the government directives.
- The celebration of *Hindi Pakhwara* concluded.

IQAC Meeting

Dated : 11. 01. 2023

Agenda

- Discussion on conducting Semester exams in post-graduate classes.
- Discussion on status of course completed in under-graduate classes.
- Discussion on organizing pre-final exams.
- Discussion on organizing *Pratibha Protsahan Puraskar*.
- Discussion on conducting practical exams.
- Discussion on the preparation of Institutional Development Plan.
- Discussion on utilizing the grant received from the Collector, Raipur regarding Value Added Courses for skill development of students.
- Discussion on conducting Value Added Courses for students.
- Discussion on other miscellaneous matters with the permission of the Principal.

Minutes

- Semester exams in post-graduate classes began from 20.12. 2022.
- 95% course completed in all undergraduate classes. Instructions given to all the departments to complete the remaining course by 20.01.2023.
 - In compliance with the Higher Education academic calendar, Pre-final exams to commence from 23.01.2023 and conclude by 01. 02. 2023.
- Decision taken as regards organizing the *Pratibha Protsahan Puraskar*.

- Instructions given to make preparations for conducting practical exams as per University guidelines by the second/ third week of February 2023.
- Institutional Development Plan (IDP) to be prepared under the supervision of Nodal Officer Dr. Chanchal Chaturvedi and to be submitted by 31.01.2023. Instructions given by the Principal to all the staff members to contribute in the preparation of IDP.
- First installment of rupees one lakh & eighty thousand received as part of a grant from the Collector, Raipur for skill enhancement of the students.
- Instructions given to prepare a strategic plan as regards organizing Value Added Courses to utilize the aforesaid grant.
- Decision taken to organize a 15-day Value Added Course in Yoga under the aegis of the Sports department which is to commence from 16.01.2023.

Compliance of Previous IQAC Meeting Dated: 05.01.2023

- The IQAC was reformed as per rules.

IQAC Meeting

Dated: 27.02.23

Agenda:

- Discussion on preparation for annual University examination 2023.
- Discussion on submission of internal marks of undergraduate classes.
- Discussion on completion of syllabus of postgraduate classes.
- Discussion on submission of Academic Audit of the session 2022-23.
- Discussion on matters concerning college library.
- Discussion on submission of current reports of all the committees.
- Discussion on conducting physical verification.

Minutes:

- University annual exams to be conducted in three shifts.
- Instructions issued regarding timely submission of undergraduate level internal marks to University.
- Teaching faculty instructed regarding completion of syllabus in post-graduate classes by 30.4.23.
- All the departments instructed to submit Academic Audit by 15.4.23.

- Students to be motivated for registration in N-List and to be subsequently trained as regards its usage.
- Instruction given regarding completion of automation work in the library.
- Library foot-fall to be augmented in view of its optimum utilization.
- Renewal of N-List subscription for this session to be undertaken.
- All the committees instructed to submit their annual reports.

Compliance of Previous IQAC Meeting Dated: 11.01.2023

- Post-graduate semester exams completed after commencement on 26.12.2022.
- Under-graduate syllabus completed as per schedule.
- Pre-final exams in under-graduate level conducted as per schedule.
- *Pratibha Protsahan Puraskar* ceremony proposed on 06.03.23.
- Practical examination in under-graduate level completed as per schedule.
- Institutional Development Plan (IDP) submitted online as per schedule.
- Rs.1.8 lakh received as grant from District Collector, Raipur. A part of the amount utilized in conducting Value added Course in Yoga.